



Umpire/Technical Official Mentor Program Guidelines

Hockey Queensland's Umpire Mentor Program aims to support Associations to develop the knowledge and skills of local umpires and technical officials to create a higher level of consistency and quality of umpiring and officiating across Queensland.

Strategy – How does an Umpire/Technical Official Mentor Program help us?

Local umpires and technical officials will be mentored by advanced and national personnel throughout Queensland through the delivery of seminars, workshops, on-field support and individual advice so the Mentors' level of expertise is shared state-wide to benefit our hockey community.

Local individuals who complete mentoring programs are encouraged to share this expertise with other local developing umpires and technical officials to maximise the benefit for their local hockey community.

Associations are encouraged to **plan at least 12 months in advance**, their umpire/technical official development courses, workshops and mentoring to meet the needs of their local umpires/technical officials and encourage and support them on the officiating pathway to continually improve their standard. HQ encourages Associations to include these development courses, workshops and mentoring in their 3 year Development Plans submitted to HQ for funding.

Process – What do we do to get an Umpire/Technical Official Mentor to visit us?

The Hockey Queensland Umpiring and Technical Committees identify suitable Mentors based on nationally recognised accreditation, national and international qualifications, experience at state, national and international level and ability to mentor developing umpires and technical officials.

The HQ Umpiring and Technical Officiating Committees support the appointment of Mentors based on the requests received from Associations.

To request a visit from a Hockey Queensland approved Umpire/Technical Official Mentor:

1. Associations must complete the *Association Request for Umpire or Technical Official Mentor* form or **6 weeks prior to the date of the Mentor visit** (this information helps the HQ Committees allocate the most suitable available Mentor/s).
2. When HQ office receives the Association Request for an Umpire/Technical Mentor/s and the HQ Committee confirms the availability of a Mentor/s, HQ will fund and arrange travel (flights or car mileage claim).
3. The Association is responsible for funding and arranging suitable accommodation and meals and \$50 per day mentoring fee for the Umpire/Technical Official Mentor. HQ will confirm the availability and contact details of the Mentor so the Association can progress these arrangements directly with the Mentor.

(NB. There are funding opportunities available through the Queensland Government Get Going Program – see funding information on the HQ website.)

Requests must be received by HQ office 6 weeks prior to the date of the Mentor visit. Requests received with less than 6 weeks' notice may not receive HQ funding or endorsement from the HQ Umpiring or Technical Committee.

To ensure equitable allocation of Mentors across all Associations, priority will be given as follows:

1. Associations who submit their Request for an Umpire/Technical Official Mentor 6 weeks prior to the date of the Mentor visit.
2. Associations who have not received the benefit of an Umpire or Technical Mentor in the previous season or longer.

At the completion of the Umpire/ Technical Official Mentoring Program:

1. Mentors must complete and submit to HQ an *Umpire or Technical Mentor Visit – Report from Mentor*.
2. Associations must complete and submit to HQ an *Umpire or Technical Mentor Visit – Report from Association*.
3. Both reports will be reviewed by the HQ Umpiring or Technical Committee to continually assess the value of and improvement to the Mentor Program to ensure HQ and Association investment is achieving the purpose of the Program.

Minimum Attendance Requirements for a Mentor Visit

Umpire Mentor Sessions	Associations with < 350 registered players	Associations with > 350 registered players
Rules Briefing (Mandatory)	<ol style="list-style-type: none"> 1. Association to have minimum of 2 coaches, 4 senior players per Club in attendance 2. Association to encourage all active Umpires to attend the briefing – Junior and Senior 	<ol style="list-style-type: none"> 1. Association to have minimum of 4 coaches, 8 senior players per Club in attendance 2. Association to encourage all active Umpires to attend the briefing
Umpire Workshop (if requested)	Juniors – Minimum of 3 Seniors – Minimum of 5	Juniors – Minimum of 5 Seniors – Minimum of 8
Feedback Sessions for Umpires (if requested)	Juniors – Minimum of 2 Seniors – Minimum of 2	Juniors – Minimum of 4 Seniors – Minimum of 4

Technical Official Mentor Sessions	Associations with < 350 registered players	Associations with > 350 registered players
Technical Workshop (if requested)	Minimum of 8 (senior and/or junior)	Minimum of 8 (senior and/or junior)
Level 0 Technical Theory Course	Minimum of 8 (senior and/or junior) – maximum of 16 per session	Minimum of 8 (senior and/or junior) – maximum of 16 per session
Feedback Sessions for Technical Officials (if requested)	Minimum of 8 (senior and/or junior)	Minimum of 8 (senior and/or junior)

NB. ALL ASSOCIATIONS

Hockey Ed Level 1 Umpire Coach Course

Hockey Queensland conducts this course to qualify umpires to coach other developing umpires:

<http://www.hockey.org.au/Officiating/Umpirecoaching>

A minimum of five participants are required to conduct the course. HQ encourages Associations to work together to plan a course in conjunction with a championship/event to provide the required learning opportunity for umpires.

If your Association has active Umpire Coaches who are interested in attending this course, for further information please contact HQ via email hqoffice@hockeyqld.com.au or phone (07) 3399 6577.

Hockey Ed Level 1 Technical Course

Hockey Queensland conducts this course to provide the mandatory prerequisite theory component for technical officials wishing to complete a Level 1 Technical qualification.

A minimum of eight participants are required to conduct the course. HQ encourages Associations to work together to plan a course in conjunction with a championship/event to provide the required learning opportunity for technical officials.